

**Special Council Meeting  
Agenda Packet  
Thursday, September 9, 2010  
7:00 pm**

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**City of Gulfport Florida**  
**Special City Council Meeting**  
**Thursday, September 9, 2010**

City Hall – 2401 53<sup>rd</sup> Street South, Gulfport, FL 33707

7:00 p.m.

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**Agenda**

Call to Order.

Roll Call.

1. Ordinances:

- a. 2010-12, First Reading and Public Hearing: An ordinance of the City of Gulfport, Florida, providing for the Ad Valorem Tax Levy for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011; and providing for an effective date.
- b. 2010-13, First Reading and Public Hearing: An ordinance of the City of Gulfport, Florida, adopting the Operating Budget for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011; and providing for an effective date.

2. Adjournment.

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the City Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call (727) 893-1000 or fax a written request to (727) 893-1008. Posted: September 7, 2010

**Agenda Item No. 1**  
**Public Hearing**  
**Ordinance No. 2010-12**

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# GULFPORT CITY COUNCIL

## AGENDA MEMORANDUM

**FROM:** Dan Carpenter, Administrative Services Director

**DATE:** September 9, 2010

**AGENDA ITEM:** 1

**ORDINANCE NO:** 2010-12

**SUBJECT:** First Reading: Establishment of the Millage Rate for Fiscal Year 2011

**RECOMMENDATION:** Approve ordinance establishing the millage rate for Fiscal Year 2011.

### **BACKGROUND:**

The millage rate for Fiscal Year 2011 is proposed to be set at 3.4742 mills. This represents a 9.5 percent decrease below the rolled-back rate of 3.8399 mills for fiscal year 2010. The rolled-back rate is the millage rate that will provide the same property tax revenue as was levied the prior tax year.

### **ANALYSIS:**

Property values decreased on average 9.7 percent within the city of Gulfport over previous year's valuations. As in previous years, the portion of tax revenue received from properties located within the waterfront district are required to remain within the district and cannot be used for general operating purposes.

### **FINANCIAL IMPACT:**

The proposed millage rate will generate approximately \$243,635 less revenue for the general fund and \$17,799 less revenue for the waterfront redevelopment district fund.

### **MOTION:**

Move to approve/deny Ordinance No. 2010-12 establishing the millage rate for the City of Gulfport for Fiscal Year 2011.

ORDINANCE NO. 2010-12

AN ORDINANCE OF THE CITY OF GULFPORT, FLORIDA, PROVIDING FOR THE AD VALOREM TAX LEVY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Council of the City of Gulfport, Florida, has conducted Public Hearings on the final millage rate for the Fiscal Year beginning October 1, 2010, and ending September 30, 2011, in accordance with Florida Statutes; and

**WHEREAS**, the City Council is desirous of adopting the final millage rate of 3.4742.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF GULFPORT, FLORIDA, HEREBY ORDAINS:**

**Section 1.** That a levy of 3.4742 operating mills be placed upon the total assessed valuation of real and personal property lying within the City of Gulfport, Florida, and said monies raised by the 3.4742 mills shall be used for the general operation of the City of Gulfport for the aforementioned fiscal period. The operating mills reflect a 9.52% decrease from the 3.8399 rolled-back rate.

**Section 2.** That a certified copy of this ordinance shall be forwarded to the Property Appraiser and Tax Collector of Pinellas County, Florida, together with a request that the aforementioned levy be made by his/her Office on behalf of the City of Gulfport for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011.

**Section 3.** This ordinance shall become effective immediately upon final passage.

PASSED AND ADOPTED this 22nd day of September, 2010, by the Council of the City of Gulfport, Florida.

\_\_\_\_\_  
Michael J. Yakes, Mayor

PUBLISHED: : TRIM Notice  
FIRST READING  
AND PUBLIC HEARING : September 9, 2010  
PUBLISHED : \_\_\_\_\_  
SECOND READING AND  
PUBLIC HEARING : \_\_\_\_\_

I, Lesley DeMuth, City Clerk of the City of Gulfport, Florida, do hereby certify that the foregoing ordinance was duly adopted in accordance with the provisions of applicable law this 22nd day of September, 2010.

\_\_\_\_\_  
Lesley DeMuth, City Clerk

**Agenda Item No. 2**  
**Public Hearing**  
**Ordinance No. 2010-13**

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# GULFPORT CITY COUNCIL

## AGENDA MEMORANDUM

**FROM:** Dan Carpenter, Administrative Services Director

**DATE:** September 9, 2010

**AGENDA ITEM:** 2

**ORDINANCE NO:** 2010-13

**SUBJECT:** Budget Ordinance for Fiscal Year 2011

**RECOMMENDATION:** Approve Ordinance Establishing the Budget for Fiscal Year 2011

### **BACKGROUND:**

The proposed budget was presented to the City Council by July 15, 2010 per the requirements of the City Charter. Since that time, four (2) budget workshops have been held to review the budget as proposed.

### **ANALYSIS:**

The proposed budget for Fiscal Year 2011 was prepared using revenue and expenditure estimates that were available at that time. The City is required by law to pass a balanced budget. If there is a projected revenue shortfall to fund the budgeted expenditures the difference is made up through a draw on the fund balance (reserves) for that particular fund. If revenues exceed expenditures, the fund balance for that fund increases.

### **FINANCIAL IMPACT:**

Attached is a summary of the proposed budget for Fiscal Year 2011 including details of revenues, expenditures and fund balances.

### **MOTION:**

Move to approve/deny Ordinance No. 2010-13 establishing the City of Gulfport budget for the Fiscal Year beginning October 1, 2010 through September 30, 2011.

ORDINANCE NO. 2010-13

AN ORDINANCE OF THE CITY OF GULFPORT, FLORIDA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Council of the City of Gulfport, Florida, has conducted Public Hearings on the Operating Budget for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011, in accordance with Florida Statutes; and

**WHEREAS**, the City Council is desirous of adopting the Operating Budget for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF GULFPORT, FLORIDA, HEREBY ORDAINS:**

**Section 1.** The City Council has reviewed and considered the budget for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011.

**Section 2.** The City Council has determined that the following will be estimated revenues and expenditures by fund for the forthcoming Fiscal Year:

**FY 2011 FUND ANALYSIS**

**General Fund**

<b>Beginning Fund Balance</b>		<b>\$4,432,105</b>
Funding Sources:		
Estimated Revenues	\$8,029,851	
Transfers from Other Funds		
- Marina PILOT	\$454,953	
- Sanitation PILOT	\$127,727	
- Utilities PILOT	\$539,463	
- Enterprise Funds 10% Admin overhead	\$748,177	
Total - All Funding Sources		<u><u>\$9,900,171</u></u>

Appropriations:

Police Services	\$3,483,117	
Fire & EMS Services	\$1,177,532	
Council and Clerk	\$279,966	
Legal	\$97,500	
City Manager	\$210,394	
Administrative Services/Personnel	\$508,178	
Information Technology	\$323,353	
Community Development	\$407,829	
Leisure Services	\$1,994,396	
Public Works	\$1,343,803	
Transfer to Other Funds		
- Cultural Facilities Subsidy	\$50,000	
- GEMS Subsidy	\$51,887	
- 49th Street Subsidy	\$30,000	
- WRD Subsidy	\$25,000	
Gen Emp Pension Plan Reserve	-\$99,383	
Total Appropriations		<u>\$9,883,572</u>
<b>Ending Fund Balance</b>		<u><b>\$4,448,704</b></u>

**FY 2011 FUND ANALYSIS**  
**Waterfront Redevelopment Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$104,009</u></u></b>
Funding Sources:		
Estimated Revenue	\$177,887	
Transfer from Capital Projects Fund	\$25,000	
Total - All Funding Sources		<b><u><u>\$202,887</u></u></b>
Appropriations:		
Expenditures	\$225,861	
Transfers to SPB Looper Trolley	\$82,251	
<i>Gen Emp Pension Plan     Reserve</i>	-\$1,692	
Total Appropriations		<b><u><u>\$306,420</u></u></b>
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<b>Ending Fund Balance</b>		<b><u><u>\$476</u></u></b>

**FY 2011 FUND ANALYSIS**  
**SPB LOOPER TROLLEY FUND**

<b>Beginning Fund Balance</b>		<u><u>\$0</u></u>
Funding Sources:		
Estimated Revenue	\$94,142	
Transfer from WRD	\$82,251	
Total - All Funding Sources		<u><u>\$176,393</u></u>
Appropriations:		
Expenditures	\$176,393	
Total Appropriations		<u><u>\$176,393</u></u>
<b>Ending Fund Balance</b>		<u><u>\$0</u></u>

**FY 2011 FUND ANALYSIS**  
**49th Street Corridor Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$48,655</u></u></b>
Funding Sources:		
Estimated Revenue	\$78,000	
Transfer from General Fund	\$30,000	
Total - All Funding Sources		<b><u><u>\$108,000</u></u></b>
Appropriations:		
Expenditures	\$153,676	
<i>Gen Emp Pension Plan Reserve</i>	-\$1,692	
Total Appropriations		<b><u><u>\$151,984</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$4,671</u></u></b>

**FY 2011 FUND ANALYSIS**  
**GEMS Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$97,720</u></u></b>
Funding Sources:		
Estimated Revenue	\$18,750	
Transfers from General Fund	\$51,887	
Total - All Funding Sources		<b><u><u>\$70,637</u></u></b>
Appropriations:		
Expenditures	\$168,357	
<i>Gen Emp Pension Plan Reserve</i>	-\$574	
Total Appropriations		<b><u><u>\$167,783</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$574</u></u></b>

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**FY 2011 FUND ANALYSIS**  
**Cultural Facilities Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$13,941</u></u></b>
Funding Sources:		
Estimated Revenue	\$363,469	
Transfer from General Fund	\$50,000	
Total - All Funding Sources		<b><u><u>\$413,469</u></u></b>
Appropriations:		
Expenditures	\$410,978	
<i>Gen Emp Pension Plan</i> <i>Reserve</i>	-\$1,988	
Total Appropriations		<b><u><u>\$408,990</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$18,420</u></u></b>

**FY 2011 FUND ANALYSIS**  
**Capital Projects Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$400,167</u></u></b>
Funding Sources:		
Estimated Revenue	\$3,822,338	
Total - All Funding Sources		<b><u><u>\$3,822,338</u></u></b>
Appropriations:		
Capital Projects	\$3,494,000	
Transfers to Waterfront Redevelopment Fund	\$25,000	
Total Appropriations		<b><u><u>\$3,519,000</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$703,505</u></u></b>

**FY 2011 FUND ANALYSIS**  
**Sanitation Fund**

<b>Beginning Fund Balance</b>		<b><u>\$251,105</u></b>
Funding Sources:		
Estimated Revenue	\$1,784,870	
Total - All Funding Sources		<b><u>\$1,784,870</u></b>
Appropriations:		
Expenditures	\$1,710,615	
Transfer to General Fund		
10% Administrative		
- Overhead	\$178,487	
- PILOT Transfer	\$127,727	
<i>Gen Emp Pension Plan Reserve</i>	-\$23,467	
Total Appropriations		<b><u>\$1,993,362</u></b>
 <b>Ending Fund Balance</b>		 <b><u>\$42,613</u></b>

**FY 2011 FUND ANALYSIS**  
**Utilities Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$508,899</u></u></b>
Funding Sources:		
Estimated Revenue	\$4,043,955	
Fund Balance Reserves/Transfers	<u>\$0</u>	
<b>Total - All Funding Sources</b>		<b><u><u>\$4,043,955</u></u></b>
Appropriations:		
Expenditures	\$3,332,929	
Transfer to General Fund		
10% Administrative		
- Overhead	\$404,396	
- PILOT Transfer	\$539,463	
<i>Gen Emp Pension Plan Reserve</i>	<u>-\$18,204</u>	
<b>Total Appropriations</b>		<b><u><u>\$4,258,584</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$294,270</u></u></b>

**FY 2011 FUND ANALYSIS**  
**Marina Fund**

<b>Beginning Fund Balance</b>		<b><u><u>\$136,049</u></u></b>
Funding Sources:		
Estimated Revenue	\$1,652,944	
<b>Total - All Funding Sources</b>		<b><u><u>\$1,652,944</u></u></b>
Appropriations:		
Expenditures	\$975,472	
Transfer to General Fund		
10% Administrative		
- Overhead	\$165,294	
- PILOT Transfer	\$454,953	
<i>Gen Emp Pension Plan Reserve</i>	-\$5,115	
<b>Total Appropriations</b>		<b><u><u>\$1,590,604</u></u></b>
<b>Ending Fund Balance</b>		<b><u><u>\$198,389</u></u></b>

**Section 3.** Purchase orders and contracts that remain open at the end of Fiscal Year 2009/2010 shall become supplemental appropriations in the respective departmental accounts for the Fiscal Year ending September 30, 2011.

**Section 4.** This ordinance shall become effective immediately upon final passage.

PASSED AND ADOPTED this 22nd day of September, 2010, by the Council of the City of Gulfport, Florida.

\_\_\_\_\_  
Michael J. Yakes, Mayor

PUBLISHED : TRIM Notice

FIRST READING  
AND PUBLIC HEARING : September 9, 2010

PUBLISHED : \_\_\_\_\_

SECOND READING AND  
PUBLIC HEARING : \_\_\_\_\_

I, Lesley DeMuth, City Clerk of the City of Gulfport, Florida, do hereby certify that the foregoing ordinance was duly adopted in accordance with the provisions of applicable law this 22nd day of September, 2010.

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Lesley DeMuth, City Clerk

**Agenda Item No. 3**  
**Adjournment**

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